



DUNS / CCR Task Force FDP ERA Committee

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DUNS / CCR Task Force Background

In June 2003, the U.S. Office of Management and Budget announced that a DUNS number would be required for all grant applications. Additionally, grant applicants applying electronically through Grants.gov are now required to register with the CCR, which requires a DUNS number to complete the registration process.

DUNS / CCR Task Force Background

Both the CCR and D&B use a validating process to ensure the CCR registrant is using the correct DUNS number affiliated with its address as registered in the CCR. While this was designed to be a simple three-step procedure, several organizations have expressed problems with the registration process, the most serious of which have resulted in the failure to submit an application prior to the deadline date.

Simple Concept?

A DUNS number obtained from Dun & Bradstreet is required to register with the CCR to identify a POC and obtain a CAGE code. The POC must approve the registration of any AORs who must register with ORC to obtain credentials to approve institutional submissions through Grants.gov



DUNS / CCR Task Force

- NGP-FDP Survey December 2006
- Purpose: Consolidate the results of the FDP-NGP Survey and collate with the body of evidence and resources discovered by the EGBF



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- Are there plans to use CCR as repository for vendor payments for all Federal agencies?
- Are there plans to use CCR for reporting recipient information for all Federal awards?
- Has the use of the DUNS as a unique identifier been successful for Federal Agencies and Grants.gov?

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Earl Warrington

- How does the DUNS plus 4 work? How is it relate to the CCR registration?
- What is the IAE?
- Are there plans to use CCR or IAE as repository for vendor payments for all Federal agencies?
Are there plans to use CCR or IAE for reporting recipient information for all Federal awards?
- Suggestions for managing DUNS registration using a master for institution and '+ 4' numbers for colleges or subunits
- How is the registration used by Federal agencies... do any of these uses conflict with others?
- How might institutions implement and manage a hierarchical registration process as suggested by Dunn and Bradstreet?

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Brian Williams

- What actions may an institution expect from D&B and / or CCR if the DUNS and CCR registration profiles do not match?
- How might D&B help an institution determine associated DUNS registrations and hierarchy?
- What are dangers of modifying registration information if the institution uses it for payments?
- How might institutions implement and manage a hierarchical registration process as suggested by Dunn and Bradstreet?
- Does D&B record DUNS +4 numbers?
- Suggestions for making process more manageable

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Topics of Concern

- How does D&B keep the hierarchy tree together?
- How might an institution determine if there are branches missing?
- How should the default DUNS number at the top of the tree be used?
- How can an institution request a copy of the tree?
- How is the +4 linked to the same CAGE code as the DUNS ending with 0000?
- Should the +4 be used to point to two different bank accounts for sponsored receivables?

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Topics of Concern

Steve Dowdy: “We learned before from the DUNS folks presentation that we should not use +4 to try to segregate different business units. For that, we should use the family tree. A new +4 (with the second bank account number associated) is working. The problem came up when one of the payment mechanisms quit looking that the bank account number on the request for payment and would only look at the bank account associated with the DUNS number in the CCR.”

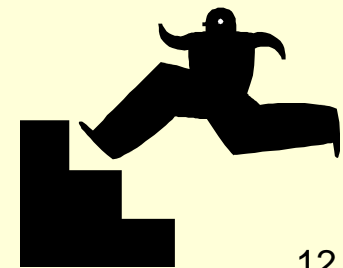
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Topics of Concern

Tammie Custer: “I have been trying to correct our DUNS information with D&B. We are listed as doing business as Sponsored Programs - instead of Cornell University. I was informed that I couldn't just have Cornell University because there were already DUNS #'s for Cornell, so I had to have a sub name. I wanted to do a clean up and try to start going with +4. The CCR was not accepting the +4. Some were having problems registering with a +4 because CCR was not accepting them.”

Next Steps

- Document the registration process
- Review information compiled by EGBF
- Review results of the FDP – NGP DUNS/CCR Survey
- Meet with contacts of Grants.gov team, Dun and Bradstreet, Integrated Acquisition Environment etc. to obtain recommendations on the various processes involved
- Draft a recommendations to FDP Executive Board on how the processes might be streamlined, documentation improved and educational opportunities provided to FDP members



Questions

